



General Membership Meeting Minutes
April 26, 2017

Metropolitan Airports Commission

6920 34th Ave S, Mpls

10am-2pm

- Special Presentation(s) –



and

National Weather Service



- **Meeting Minutes Approval from April 2016**

Motion to approve minutes by Judy Diehl and 2nd by Chuck Venske. – Minutes approved.

- **Treasurers Report:**

- Treasure's report submitted for Treasurer who had to leave meeting early (attached).
 - APCO Chapter pins that were written off were located in a bank deposit bag in box kept by former treasurer.
 - Board had previously had looked at investing but never found adequate place to put the money. Jim Beutelspacher thought too much money is being kept in the checking account and suggested investing some of that money into a money market or CD's. Board had looked at multiple options in 2015-2016 but most banks did not offer much interest for business accounts. Jim advised another group he is involved in is getting 2% on their investments. Pete Eggimann suggested that an amount be determined by the board and that CD's should be purchased with 18, 24 & 36 month maturity terms. As each CD comes due you buy another 36 month CDs to perpetuate maximizing shorter terms; he further suggested putting 50K at 36 months and 20K at 18 month. Pete made a motion to invest using – 18, 24 & 36 months CD's and then as each comes due you buy another 36 month CD. Divide into 4 quarters, leaving in some in checking. Dar amend the motion that we investigate the money market CD idea Pete suggested and dividing balances. Bring details of investigation back to the Executive Board for a vote once the joining of the APCO and NENA accounts was completed. Troy Tretter made the motion, 2nd by Chuck Venske. Motion passed.

- **APCO Executive Council Report:**

- Chuck Venske reporting: opening up for split policy to be made at the annual national conference. Reclassification of Dispatchers from Clerical to essential first responders due by May 7th; EEO goals would be more balanced with the classification. Stressed voting to all. National NENA also sent the message.
 - As of yesterday, Executive Board voting open – consider voting for North Central Regional representative – two candidates: Ron Bonneau, and Gary Bell.

- **NENA Chapter Report:**
 - Christine McPherson, MN Chapter NENA President: Has not received membership dues from NENA for 2016. It is possible it is because has not had board members listed on the NENA website. She will be looking into this further.
 - Almost all MN NENA members are also MN APCO members – more than half of the 94 members.
- **APCO/NENA Website:**
 - APCO/NENA Website (apco-nea-mn.org and new email mnapconena@gmail.com)
 - Need some pictures from the conference for the site
 - Job postings avail – Rochester and HCSO are ready to send a post
 - Everything on site links back to the shared Gmail account
- **APCO/NENA/MSA Conference report/review:**
 - Walk in registrations on Tues and Wed brought total attendance to 165 – 25 over last year's 140, 2015 was less than 100. Jailer's conference is higher, but we're on track to pass them.
 - Mark Lindquist was a hit. Only 1 person said the conference was bad. Breakout sessions were well received. BCA could be a whole track.
 - Meals and lodging included, would prefer it be mingled into the registration cost due to some of the figures are higher than some agencies per Diem. Was done this way for convenience but some see the cost of conference when meals were include as too expensive for a local conference
- **Combining Chapters:**
 - Reviewed Proposed Bylaws and Policy Manual (posted on website)
 - Still in the approval phase by national APCO and NENA
 - Discussion regarding needing 2/3's of members to vote or a quorum. Bylaws state majority of members present at chapter meeting. Vote will take place at 7/26/17 chapter meeting and decided by majority of members present.
 - Once combined, will seek candidate for the new Chapter Board in September-October time frame. Ballots to be sent out in November electronically (Survey Monkey) in November for new board to begin January 2018.
- **Other reports:**
 - NG911 Committee – ECN reported that 3 SECB (Statewide Emergency Communications Board) regions have already passed minimum telecommunicator training standards: NW, Central, and Metro. SW and Central will be calling theirs a best practice (not a standard). Ultimate goal is if all regions pass a minimum, the NG911 Committee will look for the commonalities on the documents in an attempt to make a State standard or best practice.
- **Next meeting:**
 - Will be July 26th; Judy Diehl will see if St. Cloud facility is available. Chapter meetings will be held the 4th Wednesdays in the months of Jan, April, July, and October in 2018. Executive Board meets on the 1st Thursday of those same months.

Meeting adjourned

MINNESOTA APCO FINANCIAL REPORT

BALANCES AS OF April 18, 2017		BALANCE												
0.0%	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">FIFTEEN MONTH CD</td> <td></td> </tr> <tr> <td>Certificate of Deposit - Matured 03/31/2014</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>\$18,000 from Money Mkt Accou (.950% Interest)</td> <td></td> </tr> <tr> <td>\$42,000 from Checking Account</td> <td></td> </tr> <tr> <td>ACCRUED INTEREST IN 2013</td> <td style="text-align: right;">\$197.88</td> </tr> <tr> <td>Transferred to checking</td> <td style="text-align: right;">4/24/2014</td> </tr> </table>	FIFTEEN MONTH CD		Certificate of Deposit - Matured 03/31/2014	\$0.00	\$18,000 from Money Mkt Accou (.950% Interest)		\$42,000 from Checking Account		ACCRUED INTEREST IN 2013	\$197.88	Transferred to checking	4/24/2014	
FIFTEEN MONTH CD														
Certificate of Deposit - Matured 03/31/2014	\$0.00													
\$18,000 from Money Mkt Accou (.950% Interest)														
\$42,000 from Checking Account														
ACCRUED INTEREST IN 2013	\$197.88													
Transferred to checking	4/24/2014													
71.4%	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">CHECKING ACCOUNT</td> <td></td> </tr> <tr> <td>BALANCE(02/16/2017 + accruals)</td> <td style="text-align: right;">\$54,106.15</td> </tr> <tr> <td>INTEREST IN 2016</td> <td style="text-align: right;">\$4.98</td> </tr> <tr> <td>INTEREST IN 2017</td> <td style="text-align: right;">\$1.68</td> </tr> </table>	CHECKING ACCOUNT		BALANCE(02/16/2017 + accruals)	\$54,106.15	INTEREST IN 2016	\$4.98	INTEREST IN 2017	\$1.68					
CHECKING ACCOUNT														
BALANCE(02/16/2017 + accruals)	\$54,106.15													
INTEREST IN 2016	\$4.98													
INTEREST IN 2017	\$1.68													
28.6%	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">MONEY MARKET ACCOUNT</td> <td></td> </tr> <tr> <td>BALANCE(02/28/2017)</td> <td style="text-align: right;">\$21,673.07</td> </tr> <tr> <td>DIVIDENDS IN 2016</td> <td style="text-align: right;">\$86.67</td> </tr> <tr> <td>DIVIDENDS IN 2017</td> <td style="text-align: right;">\$21.36</td> </tr> </table>	MONEY MARKET ACCOUNT		BALANCE(02/28/2017)	\$21,673.07	DIVIDENDS IN 2016	\$86.67	DIVIDENDS IN 2017	\$21.36					
MONEY MARKET ACCOUNT														
BALANCE(02/28/2017)	\$21,673.07													
DIVIDENDS IN 2016	\$86.67													
DIVIDENDS IN 2017	\$21.36													
0.0%	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">OTHER CHAPTER ASSETS</td> <td></td> </tr> <tr> <td>1 1/4 Inch Chapter Pins</td> <td style="text-align: right;">Write off no value \$0.00</td> </tr> <tr> <td>Conference Banner</td> <td style="text-align: right;">Write off no value \$0.00</td> </tr> </table>	OTHER CHAPTER ASSETS		1 1/4 Inch Chapter Pins	Write off no value \$0.00	Conference Banner	Write off no value \$0.00							
OTHER CHAPTER ASSETS														
1 1/4 Inch Chapter Pins	Write off no value \$0.00													
Conference Banner	Write off no value \$0.00													
TOTAL FUND BALANCE		\$75,779.22												
TOTAL INTEREST EARNED AND ACCRUED IN 2016		\$91.65												
TOTAL INTEREST EARNED AND ACCRUED IN 2017		\$23.04												
TOTAL APCO MEMBERSHIP SHARE IN 2016		\$4,170.96												
TOTAL APCO MEMBERSHIP SHARE IN 2017		\$2,739.90												