

PSAP 911 Communications Conference
March 12-14, 2019
Arrowwood Resort & Conference Center Lodging Registration

PREFERRED LODGING HELD UNTIL
February 22, 2019

Mr./Mrs./Ms. _____

Street _____

City _____ St _____ Zip _____

Day Phone (_____) _____

Email address _____

Arrival Date: ___/___/___ Departure Date ___/___/___ #Nights _____

Special Requests: (i.e. Room accessibility, dietary, etc.)
Explain: _____

All guest rooms are non-smoking.

ROOMMATES

IF YOU ARE SHARING A ROOM EACH PERSON MUST COMPLETE A SEPARATE RESERVATION FORM.

List name of the roommate you've selected:

If you are selecting roommates, reservation forms must be mailed or faxed together. If not received together, specific roommate requests cannot be guaranteed.

METHOD OF PAYMENT

Check - **Must be sent with form**
 Credit Card - Card Charged upon Receipt of Form
 Purchase Order

Visa MasterCard American Express Discover

Card # _____ Exp. ____/____

Cardholder's Name: _____

Signature: _____

CANCELLATION POLICY

Arrowwood's cancellation policy is 72 hours. Cancellations made more than 72 hours prior to arrival will result in a credit card or check refund, depending on the method of payment. Arrowwood will charge your credit card one night's lodging for any cancellations made within 72 hours of your arrival. Arrowwood will keep deposit if cancelled within 72 hours of your arrival.

SPECIAL GROUP RATES

MONDAY ARRIVAL

_____ \$423.98/Single Occupancy per person

_____ \$286.56/Double Occupancy per person

Package Includes: Guest room accommodations for Monday, Tuesday & Wednesday night, Breakfast, Lunch and Dinner on Tuesday & Wednesday; Breakfast on Thursday; Tax and Service Charge.

MONDAY Arrival no breakfast

_____ \$380.49/Single Occupancy per person

_____ \$243.07/Double Occupancy per person

Package Includes: Guest room accommodations for Monday, Tuesday & Wednesday night, Lunch and Dinner on Tuesday & Wednesday; Tax and Service Charge.

TUESDAY ARRIVAL

_____ \$317.87/Single Occupancy per person

_____ \$226.26/ Double Occupancy per person

Package Includes: Guest room accommodations for Tuesday & Wednesday night, Lunch and Dinner on Tuesday; Breakfast, Lunch and Dinner on Wednesday; Breakfast on Thursday; Tax and Service Charge.

TUESDAY Arrival no breakfast

_____ \$288.88/Single Occupancy per person

_____ \$197.27/Double Occupancy per person

Package Includes: Guest room accommodations for Tuesday & Wednesday night, Lunch and Dinner on Tuesday; Lunch and Dinner on Wednesday; Tax and Service Charge.

MAIL, EMAIL OR FAX ENTIRE FORM TO:

Arrowwood Resort & Conference Center
2100 Arrowwood Lane NW
Alexandria, MN 56308
Attention: Kristie Chisholm

Email: kchisholm@arrowwoodresort.com

PHONE: 320-762-1124

FAX: 320-762-0133

NO RESERVATIONS ACCEPTED WITHOUT FORM